

Privacy Policy

Welcome. This Privacy Policy (“Policy”) applies to the website operated by Camellia Place of Woodstock LLC, (“Camellia Place”), including without limitation www.camelliaplace.com (referred to as the “Site”). Any reference to “we”, “us”, or “our” in this Policy refers to Camellia Place. This Policy has been created to inform you of our commitment to privacy. It describes how we collect, protect and use information we receive from visitors to the Site. This Policy applies only to information collected through the Site, including emails you send us, and not to information collected offline or through use of any services not provided through the Site. Use of the Site is subject to our [Terms of Use](#), which are incorporated by reference. By using our Site or emailing Camellia Place, you acknowledge you have read these terms and consent to our data collection and disclosure practices.

THE INFORMATION WE COLLECT

Camellia Place may collect information from you at two different stages. First, we collect anonymous, aggregate information automatically from all visitors to the Site. Second, you provide us with certain personally identifiable information when you interact with Camellia Place through the Site.

(1) **Information collected automatically:** We collect “Anonymous Information,” which is non-identifying or aggregate data related to your visit to the Site. If you do nothing during your visit to our Site but browse, read pages, or download information, we will gather and store certain Anonymous Information about your visit automatically, including information about your internet connection, the equipment you use to access our Site and usage details. We may from time to time retain third parties to help us collect, aggregate and analyze Anonymous Information.

IP Addresses. We may also collect your IP address, which is a unique string of numbers that is assigned to your computer by your Internet Service Provider. Web servers automatically identify your computer by its IP address. We use your IP address to help diagnose problems with our server, administer the Site, optimize the Site, avoid hacking attacks on the Site’s servers, and gather demographic information such as the region from which your connection originated.

Cookie Information. As is the case with many websites, the Site uses a technology called “cookies,” which are small data files that are downloaded onto your computer. The use of cookies is standard on the Internet, and allows us to tailor your Site visits to your individual preferences. We may also contract with third party service providers who assign cookies to conduct site tracking for us. These companies use cookies solely to provide us with aggregate data about site traffic. Although most web browsers automatically accept cookies, you can change your browser to prevent cookies or notify you whenever you are sent a cookie. Even without accepting a cookie, you can still access most of the features on the Site.

(2) **Personally Identifiable Information:** Personally Identifiable Information is any information that personally identifies you, such as your name, email address or your telephone number. Sometimes this personal information is needed when you contact us. We may ask you to provide us with Personally Identifiable Information on a voluntary basis in certain areas of the Site.

Email Correspondence. Scattered throughout the Site are links or forms that can be used to contact us so you can comment, make a complaint, make suggestions and ask questions. Your email address is required on these forms so we can answer your questions, and we want your name, too, so we can provide our answer in a mannerly way. When you contact us via email or via our Site’s web forms, we may retain a copy of the correspondence.

HOW WE USE GATHERED INFORMATION

The information you share with us may be used in a few ways:

(1) **Anonymous Information:** Anonymous Information is used for Site administration, troubleshooting and to help improve the quality of the Site. We may share Anonymous Information without restriction, including with existing and prospective business partners and advertisers. We do not connect Anonymous Information with Personally Identifiable Information, and none of the Anonymous Information we share will contain any information that identifies you individually.

(2) **Personally Identifiable Information:** Personally Identifiable Information may be used to:

- administer the Site;
- communicate with you, including sending promotional emails about our services and providing you with legal notices;
- notify you about changes to our Site or any services we offer or provide through it; and
- enforce our rights arising from any contracts entered into between you and us, including for billing and collection.

In all cases, however, we will only use your information as permitted by law. We also may disclose Personally Identifiable Information if we are required to do so by law or we believe that such action is necessary to:

- comply with the law or with legal process;
- protect and defend our rights and property;
- protect against misuse or unauthorized use of the Site; or
- protect the personal safety or property of our users or the public.

Please note that we may not provide you with notice prior to disclosure in such cases.

We do not share Personally Identifiable Information with third parties for their direct marketing purposes.

DISCLOSURE OF CUSTOMER INFORMATION THROUGH BUSINESS TRANSFERS

As we continue to develop our business, we may buy, merge or partner with other companies or businesses. In so doing, we may share your Personally Identifiable Information with a buyer or other successor if Personally Identifiable Information is among the transferred assets.

OPT-OUT

We support the right of our visitors to choose. We have created mechanisms to provide you with the following control over your information:

- **Promotional communications:** If you decide that you do not wish to receive special offers or promotional communications, you can contact us at info@camelliaplace.com or at the address provided below, indicating that you no longer want to receive information relating to the Site.
- **Tracking Technologies and Advertising:** You can set your browser to refuse all or some browser cookies, or to alert you when cookies are being sent.

ACCESS AND CORRECTION

You have a right to know about the personal information that we hold about you, including the right to correct, amend or delete the information that we have on file if it is incorrect. If you wish to exercise these rights, please contact us by email or postal mail at the addresses below.

SECURITY

The Site incorporates safeguards to protect the security, integrity, completeness, and accuracy of the Personally Identifiable Information we have collected. Security of information communicated by or to us over the Internet is of utmost concern to us; unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. Please note that your emails or other electronic correspondence with us through the Site, like most, if not all, non-encrypted Internet communications, may be accessed and viewed by other Internet users, without your knowledge and permission, while in transit to us. For that reason, to protect your privacy, please do not use email or the contact forms provided through the Site to communicate information to us that you consider confidential. While we strive to protect your personal information, we cannot ensure or warrant the security of any information you transmit to us or through the Site, and you do so at your own risk. Depending on the nature of the inquiry, your communication may be discarded or archived. If you wish, you may contact us instead via telephone at the numbers provided throughout the Site.

EXTERNAL LINKS

Community sites may be linked to or from the Camellia Place Site, including unaffiliated websites or sponsors that we do not control. When you click on one of these links, you will be transferred out of the Site and connected to the website of the organization or company that you selected. While this Policy applies to our collection

and use of information gathered from the Camellia Place Site, this Policy does not apply to the data practices of other unaffiliated third-party websites. We are not responsible for the nature, quality or accuracy of the content or opinions expressed in such websites, and such websites are not investigated, monitored or checked for quality, accuracy or completeness by us. Inclusion of any linked website on the Site does not imply or express an approval or endorsement of the linked website by us, or of any of the content, opinions, products or services provided on these websites. Each of these linked websites maintains its own independent privacy and data collection policies and procedures. If you visit a website that is linked to the Site, we encourage you to consult that website's privacy policy before providing any personal information and whenever interacting with any website.

MODIFICATIONS TO THIS PRIVACY POLICY

We may change, modify, add and/or delete all or portions of this Policy at any time, at our discretion, and modifications are effective upon being posted on the Site. If we change this Policy, we will post a link to those changes on the home page of the Site and any other places we deem appropriate so that you are aware of the changes. You are responsible for reviewing this Policy periodically to ensure that you are aware of any changes to it.

CONTACT INFORMATION

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